

**EAST TROY
VILLAGE BOARD MINUTES
May 18, 2015
Page 1 of 4**

Call Meeting To Order; Pledge of Allegiance

Clerk Treasurer Suhm verified the meeting was posted according to law.

Roll Call:

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Trustees Linda Kaplan, Forty Renucci, Scott Seager, Dusty Stanford and Ann Zess

Excused: Trustee Fred Douglass

Others: Chief Boyes, DPW Miller, Clerk-Treasurer Suhm, Attorney Gray

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

1. Approval of Minutes - 5/4/2015

2. Consideration of approval of Temporary Class "B" License for St. Peter's Church & School for Kick Off Summer event, May 30th, 2015, to be held in the school parking lot, 2-10 pm

Motion by Trustee Stanford, second by Trustee Kaplan to approve the consent agenda.
Motion carried.

Miscellaneous Business

1. Consider approval of Retail Liquor Application - Class "A" Combination Liquor License Application for A.M. Sons, Inc. Premises are located at 2884 Main St. known as Troy Liquor. (from 5/4/15 meeting)

Chief Boyes explained during the review of the application for the liquor license and operator's license he had concerns regarding a discrepancy of the owner of business listed on the application as well as concerns regarding pending cases. Attorney Gray stated if the renewal is denied, a written notice of denial is issued and the applicant has the opportunity to file for an appeal of the decision.

Motion by Trustee Stanford, second by President Timms to deny the liquor license based on Chief Boyes' recommendation. Motion carried with Trustee Kaplan abstaining.

2. Consider approval of Operator License: Ashish M. Patel (from 5/4/15 meeting)

Motion by President Timms, second by Trustee Stanford to table consideration of the operator's license. Motion carried.

**EAST TROY
VILLAGE BOARD MINUTES
May 18, 2015
Page 2 of 4**

3. Consideration of HVAC system recommendations for the Municipal Building including a redesign and potential rebid

Larry Weidinger from Strand Engineering recommended the Village proceed with the same design as in the prior bid request. There were cost savings options presented, but there were also concerns associated with making these modifications. The two proposed systems would achieve dehumidification of the building, which has been an issue. Only two bids were submitted in response to the first request for bids. This was likely due to increased work for HVAC contractors in early 2015. Larry suggested it would be beneficial to go through the bidding process in fall, stating they would put the project out to bid in late August to early September. With this timing, the contractor would have the ability to perform the roof work prior to the winter months.

When asked, Larry stated he did not anticipate of any kind of increase due to EPA changes. He was not aware of changes that would affect this project but will look into the potential.

Motion by President Timms, second by Trustee Stanford to approve putting the HVAC project out for rebid with the original design. Motion carried.

4. Consideration of Village Hall parking lot repairs utilizing 2014 capital carryover of \$5,000 for parking lot repairs and 2015 budgeted funds, total estimate \$7,273

a. Consideration/Discussion of Board expectations regarding approvals of spending carryover fund balance for designated projects.

Motion by Trustee Zess, second by Trustee Kaplan to approve parking lot repairs and utilizing the 2014 capital carryover in fund balance. Motion carried.

Clerk-Treasurer Suhm asked the Board for direction regarding approval expectations for the use of prior year carryover funds designated in fund balance for particular projects. She clarified projects within the current year's budget would be handled according to the procurement policy. She also explained staff has not brought back items where the project was already approved by the Board and a contract is already signed, but the project spanned more than one year (for payment of invoices). The Board's consensus was for department heads to bring back projects and purchases to the Board for approval when utilizing fund balance (carryover from prior years).

5. Consideration of installing water and sewer service to concession stand in Mitchell Park, estimated at \$8,907.61 and a transfer from 2015 Capital budget line item for parks restrooms in the amount of \$6,000 to allow finishing of the restrooms.

Motion by Trustee Zess, second by Trustee Stanford to approve installation of water and sewer service to the concession stand in Mitchell Park and finishing of the restrooms. Motion carried.

**EAST TROY
VILLAGE BOARD MINUTES
May 18, 2015
Page 3 of 4**

6. Consideration of SWRPC proposal to amend sanitary service boundary with Village of East Troy/Village of Mukwonago

The amendment involves a narrow piece of land that is within the Village of Mukwonago's boundary agreement with the Town of East Troy. This would match up the sanitary service boundary with a future municipal boundary.

Motion by Trustee Stanford, second by Trustee Zess to approve the amendment to the sanitary service boundary for the Village of East Troy/Village of Mukwonago. Motion carried.

7. Consideration of Plan Commission recommendation to terminate the conditional use granted in 1998 to Donald and Kathryn Book for a U-Haul Business and auto sales off of Division Street (Tax Key ROP 00110)

Motion by Trustee Stanford, second by Trustee Renucci to terminate the conditional use granted in 1998 to Donald and Kathryn Brook for ROP 00110. Motion carried.

8. Consideration of Plan Commission recommendation to approve public participation plan for amending comprehensive plan

Clerk-Treasurer Suhm explained the public participation plan is required by statute. The plan would be followed for all future amendments to the comprehensive plan.

Motion by Trustee Stanford, second by Trustee Zess to approve the public participation plan. Motion carried.

9. Consideration of 2016 Budget schedule

Motion by Trustee Stanford, second by President Timms to approve the budget schedule. Motion carried.

10. Consideration/Approval of Merit Pay Plan (from 3/25, 4/6 & 4/20 meetings)

Motion by President Timms, second by Trustee Stanford to table. Motion carried.

Ordinances & Resolutions

1. Ordinance 2015-01 – Plan Commission recommendation to approve the zoning code amendment regarding signage for temporary outdoor sales (application 2015-02)

Motion by Trustee Stanford, second by President Timms to approve ordinance 2015-01. Motion carried.

2. Resolution 2015-04 – A resolution that voids and replaces Resolution 2015-03, granting exception to the Wisconsin Department of Transportation from federal Trans 75 Standards on Hwy 20 reconstruction project

Motion by Trustee Renucci, second by President Timms to approve Resolution 2015-03. Motion carried.

3. Resolution 2015-05 – A resolution providing for the publication, filing, inspection and adoption of a code of general ordinances.

**EAST TROY
VILLAGE BOARD MINUTES
May 18, 2015
Page 4 of 4**

Motion by Trustee Stanford, second by President Timms to approve Resolution 2015-05.
Motion carried.

Reports

1. **Municipal Court – April 2015**
2. **Police Report – April 2015**
3. **Clerk-Treasurer's Report – April 2015**
4. **DRAFT Plan Commission Minutes – May 11, 2015**
5. **Revenue & Expenditure Report - April 2015** – In response to Trustee Renucci's question, Clerk-Treasurer Suhm explained insurance is at a high percentage because the Village prepays insurance for a discount in addition to vehicle purchases this year increasing the auto insurance expense.
6. **Library Board Minutes – April 14, 2015**

Closed session

Adjourn to closed session pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel regarding possible litigation in which it is or likely to become involved in (insurance claims)

Motion by Trustee Stanford, second by Trustee Zess to adjourn to closed session per Wis. Stats. 19.85(1)(g) at 7:23 p.m. Motion carried on a roll-call vote.

Reconvene in Open Session

Possible action on closed session matters

No action was taken.

Adjourn

Motion by Trustee Stanford, second by Trustee Kaplan to adjourn at 7:28 p.m. Motion carried.

Respectfully Submitted,

Eileen Suhm
Clerk-Treasurer